

CALVARY EPISCOPAL CHURCH
MINUTES OF VESTRY MEETING
September 8, 2020

The September vestry meeting was held in person and online via Zoom, and was called to order by Sr. Warden Amber Zentis at 6:34 PM. The vestry said an opening prayer for the parish. The vestry introduced themselves to the new rector.

Vestry Members Present: Angela Cooley, Susan Grotte, Tim Hillis, Jim Kidda, Oscar Lozano, Missy Marek, John Ondrusek, David Taylor, Don Whitehead and Amber Zentis.

Also present: Fr. Ralph Morgan.

Vestry Members Absent: Eric Cain and Frank Lemkowitz.

John Ondrusek led the vestry in a devotional from *The Chosen* entitled "Useful".

Review of August Meeting Minutes

The minutes of the August 2020 meeting were reviewed for accuracy and approved, following a motion to approve by John Ondrusek which was seconded by Angela Cooley.

Finance Committee Report

- * Revenues: Year-to-Date plate offerings are \$2,300 below budgeted amount and Year-to-Date pledge offerings are \$68,800 below budgeted amount. Expenditures are also down, and the church maintains a healthy cash position.
- * The Finance Committee report was accepted following a motion by Missy Marek which was seconded by Tim Hillis.
- * Saturday, October 3 will be the first 2021 budget prep meeting by the Finance Committee, in the multipurpose room of Calvary Episcopal Preparatory, beginning at 8:30 AM. The meeting will last about four hours and will also be accessible via Zoom. Vestry members are encouraged to attend.

Senior Warden's Report

- * Rector's housing allowance is a percentage of the Rector's salary allocated as a living expense for tax purposes. A motion was made and approved for the vestry clerk to sign the letter stating same for Fr. Ralph.
- * Parish hall renovations continue to progress. All major demolition has been completed. Studs for sheet rock have been installed, pocket doors have been installed and electric outlets have been moved due to new sheet rock walls. Inspections on work to date will be on Wednesday (tomorrow), and sheet rock will go up this week after the inspections. Audio wires have been installed. After the first inspection, a payment of \$43,000.00 will be made for this part of the project. The anticipated completion date is November 3.
- * The Blessing of the Pets service will be conducted on Sunday October 4 by Rev. Nancy Wilkes with social distancing. Will Mason will assist with music.
- * The service for this Sunday will be Morning Prayer conducted by Dan Bradley. The following Sunday service will be officiated by Rev. Joann Saylor, Canon for Mission Amplification, and the Sunday after that will be officiated by Rev. Nancy Wilkes.

Junior Warden's Report

- * Stained glass window protection work is progressing. The next step is construction of the window frames.
- * Internet wiring has been completed and the equipment for the sound board is being tested offsite. It should be installed on September 9, after which staff will be trained in its use.

Committee Reports

- * The Care Team has been active during the Pandemic sending cards to parishioners in need and making regular phone calls to church members.
- * The Outreach Committee reported meetings are underway with the Preston Street Community Garden team, the Wessendorf Foundation and Friends of North Richmond to determine the future of the Community Garden and whether it can be folded into the ministries of Friends of North Richmond. In the meantime, there will be a work day for fall planting but this will not be publicly announced for the purpose of social distancing.

New Business

- * Per the August vestry meeting, John Ondrusek, Jim Kidda, Oscar Lozano and David Taylor formed a feasibility committee to discuss whether Calvary would benefit from a "technology committee". John Ondrusek presented the findings to the vestry, that such a team was needed to anticipate technical needs related to Calvary's growing online ministries, security needs, and information storage and sharing capacity. Such a team would liaise with the vestry, the Diocese and with a designee of Calvary Preparatory to exchange information on opportunities and insure best practices. The team would serve under Building and Grounds and report to the Junior Warden. It was proposed that team members be selected on the basis of their technological expertise. Following the presentation, John Ondrusek made a motion to establish and authorize a technology committee to inventory church technology assets and assist the vestry in developing a technology plan for Calvary Episcopal Church. Jim Kidda seconded, and the motion carried.

Old Business

- * None.

The vestry said a closing prayer.

At 8:03 PM, the meeting was adjourned.

Submitted by / David Taylor, Clerk